



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

MEETING MINUTES:

BOARD OF PROFESSIONAL LAND SURVEYORS

DATE AND TIME:

April 18, 2013 at 8:30 a.m.

PLACE:

861 Silver Lake Boulevard, Dover, Delaware
Conference Room A, second floor of the Cannon Building

APPROVED:

May 16, 2013

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Thomas Plummer, Professional Member
Charles Adams, Jr., Professional Member
Mark Rosenthal, Public Member, Secretary

DIVISION STAFF

Kevin Maloney, Deputy Attorney General
LaToya Stephens, Board Liaison
Amanda McAtee, Administrative Specialist II

MEMBERS ABSENT

Kenneth Monroe, Public Member

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:37 a.m.

Review and Approval of Minutes

Mr. Plummer made a motion, seconded by Mr. Bellafante, to approve the March 21, 2013 minutes. By unanimous vote, the motion carried.

Unfinished Business

Possible amendment to Title 25, Chapter 3 regarding survey requirements for conveyances

Mr. Maloney stated that he will draft a reform bill and present it at the next Board meeting for review and approval.

NEW BUSINESS

Courses for Continuing Education Approval

Aleksandar Grkovic – Harken-Reidar

Mr. Plummer reviewed the PDH request from Mr. Grkovic for the approval of the course Carlson Takeoff and stated Mr. Grkovic did not have all required documents needed as stated at the end of the application. Mr. Grkovic needs to provide a detailed course schedule and location. Mr. Plummer suggested we table this request until we receive the required documents. Mr. Plummer made a motion, seconded by Mr. Bellafante to table this request until the Board receives verification this was not an online course and has continuous mutual interaction if it is online, a biography or credentials for the instructor facilitating the course and course schedule. Motion carried unanimously.

Aleksandar Grkovic – Maryland Society of Surveyors

Mr. Plummer reviewed the PDH request from Mr. Grkovic for the approval of the course Exam Prep: MD Law & Ethical Issues; Road Grade and Storm Drain and stated Mr. Grkovic did not have all required documents needed as stated at the end of the application. Mr. Grkovic needs to provide a detailed course schedule and location. Mr. Plummer suggested we table this request until we receive the required documents. Mr. Plummer made a motion, seconded by Mr. Bellafante to table this request until the Board receives verification this was not an online course and has continuous mutual interaction if it is online, a biography or credentials for the instructor facilitating the course and course schedule. Motion carried unanimously.

HalfMoon Education Inc.

Mr. Plummer reviewed the HalfMoon Education Inc. PDH request and thought that the courses Best Practices in GPS Surveying, GPS and GIS for Engineers and Land Surveyors, and State Plane Coordinate System Workshop were being offered online since the applications said “multiple locations.” Mr. Plummer made a motion, seconded by Mr. Rosenthal to table the Board’s decision until they receive verification regarding if the courses are online and to specify the program dates. Motion carried unanimously.

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity – Daniel Burke

Mr. Bellafante reviewed the application for licensure by reciprocity. After review, Mr. Bellafante made a motion, seconded by Mr. Rosenthal to approve the application contingent upon Mr. Burke passing the test. Motion carried unanimously.

Review of Application for Surveyor Intern - None

Ratification of Issuance of Land Surveying Certificate of Authorization - None.

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Complaint Assignments

05-01-13 Board Contact: Bielicki

05-02-13 Board Contact: Bellafante

Complaint Status

05-01-12 Board Contact: Plummer

Mr. Plummer stated this investigation was still in progress and there was nothing new to update to the Board. He stated that he hasn't heard back from Investigators. Mr. Plummer stated that it is unfair that this investigation is taking so long. He questioned what is prolonging the Investigators to investigate the issue. Ms. Stephens will follow up with the Investigation team on the status of the investigation.

Closed Complaints - None

Wall Certificates – None

Correspondence

Executive Session

Discussion of Closed Disciplinary Complaint 05-06-10

Mr. Plummer made a motion; seconded by Mr. Rosenthal, to go into Executive Session at 10:30 a.m. to discuss a non-public record pursuant to 29 DE, code 1002G3, investigatory file.

Executive session ended at 11:38 a.m.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting of the Board is May 16, 2013 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Rosenthal made a motion, seconded by Mr. Adams, to adjourn the meeting at 11:44 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

LaToya Stephens
Board Liaison

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.